

To: The Head of legal and Democratic Services, the Chief Executive, the Chief Operating Officer (COO), the Heads of Finance and Property/Economy and Growth/Housing and Development Control and the Strategic HR Manager (SHRM), the Executive Members for Resources and Performance/Economy and Growth/Housing and Development Control.

Amendment to Part 3 Scheme of Delegation (Executive Functions)

I give notice that on 21 Oct 2021, I approved the following delegations;

That the Leader approves changes to Part 3 (Executive) of the Council's constitution, i.e. the Scheme of Delegation, effective from 21 October 2021 to amend and add the following delegations, as follows;

The Head of Finance and Property

a) Paragraph 35 – To add at the end “..limited to financial matters” to become;

“To execute all documents necessary to give effect to Executive decisions limited to financial matters”.

b) Current Paragraph 36 - To become Paragraph 40.

c) New Paragraphs 36-39 - To be added;

36. To oversee and deal with the day-to-day management of the Charter Walk Shopping Centre including (without limitation):

36.1 The grant, renewal and variation of leases of individual units at the shopping centre provided that the rent reserved is at market rent and/or best consideration in the circumstances

36.2 Dealing with routine tenancy matters including (without limitation) licences to assign, alterations, service charge related matters and dilapidations

36.3 The grant of wayleaves and easements

36.4 Issuing relevant landlord and tenant notices including (without limitation) s25 and s27 LTA 1954 Act Notices

36.5 The maintenance and repair of the shopping centre including letting contracts for the maintenance and repair of the same

37. The grant, renewal and variation of contracts to facilitate the day-to-day management of the Charter Walk shopping centre (including (without limitation) the appointment of the Strategic Asset Manager and Asset Manager) in consultation with the Head of Economy and Growth

38. The grant, renewal and variation of contracts for the provision of services to the Charter Walk shopping centre including (without limitation) utilities, waste management, security, cleaning, facilities and/or plant management in consultation with the Head of Economy and Growth

39. To approve the annual business plan and/or annual service charge for the Charter Walk shopping centre in consultation with the Head of Economy and Growth and the Executive Member for Resources and Performance Management

The Head of Economy and Growth

Current Paragraph 23 re Sandy gate - To add at the end “..provided that the rent reserved is not below market rate” to become;

“The management of the Council’s Student Accommodation at Sandygate which shall include (without limitation) the letting of rooms to students provided that the rent reserved is not below market rate ”.

Head of Housing and Development Control

New Paragraph - To be added;

"To take all steps necessary to exercise and/or discharge the Council’s functions, powers and duties under The Energy Efficiency (Private Rented Property) (England and Wales) Regulations 2015, as amended” .

Previously transferred Head of People & Development (HP&D) delegations

To note that the delegations of the previous HP&D, already transferred as appropriate to COO and SHRM, need to be administratively relocated within Part 3 to the COO and the SHRM.

DATED: 21-10-21

Afrasiab Anwar,

SIGNED:

Leader- Councillor Afrasiab Anwar